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Affidavit of Service

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Oshkosh, WI 54901
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Petitioner/Joint Petitioner A: _____
Respondent/Joint Petitioner B: _____

Enter the name of the county in which this case is filed.	STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY
Enter the name of the petitioner. If joint petitioners, enter the name of Petitioner/Joint Petitioner A.	IN RE: THE <input type="checkbox"/> MARRIAGE <input type="checkbox"/> PATERNITY OF _____ Petitioner/Joint Petitioner A
Enter the name of the respondent. If joint petitioners, enter the name of Respondent/Joint Petitioner B.	Name (First, Middle and Last) _____ and Respondent/Joint Petitioner B
Enter the case number.	Name (First, Middle and Last) _____

Affidavit of Service
Case No. _____

UNDER OATH I STATE:

Note: A party to this action **cannot** serve the documents on the other party.

I am an adult resident of Wisconsin, Illinois, Iowa, Michigan, or Minnesota.

I am not a party to this action.

On [Date] _____, 20____ at [Time] _____ ☐ a.m. ☐ p.m.

At [Address] _____

I served a copy of the following documents:

- ☐ Authenticated **Summons and Petition**
- ☐ **Order to Show Cause and Affidavit for Temporary Order** [Date] _____, 20____.
- ☐ A blank **Financial Disclosure Statement**
- ☐ Requirement to attend parent education
- ☐ **Order to Appear**
- ☐ Other: _____
- ☐ Other: _____
- ☐ Other: _____

personally by delivering to and leaving these documents with the person served whom I know to be _____.

At the time of service, I signed my name, time, date, place and manner of service and upon whom service was made **on the copy that was served.**

After the documents have been served, the person serving the documents must complete the information. Enter the date [month, day, year], time and the address at which the documents were served. Check the boxes indicating the specific documents that were served. If one of the documents is an Order to Show Cause, enter the date [month, day, year] the Order To Show Cause was signed by a court official. If other, enter the name of the document.

Enter the name of the party to whom the papers were served.

Take Notice: You must complete this task.

STOP!
Take this document to a Notary Public BEFORE you sign it.

After you, the server, have been sworn by a Notary Public, sign and print your name and date the document in front of the Notary Public.

Have the Notary Public sign and date.

State of _____
County of _____
Subscribed and sworn to before me on _____

Notary Public/Court Official

Name Printed or Typed

My commission/term expires: _____

☐ This notarial act involved the use of communication technology.

Signature

Name Printed or Typed

Address

Phone Number

Date